

## [How to utilise your Corporate Package](#)

To begin, login to your corporate account via <https://eservices.isca.org.sg/Signin>

If you do not have a corporate account with us, please [click here](#). Kindly send the completed form via email to [cpe@isca.org.sg](mailto:cpe@isca.org.sg).

Upon creation of the account, you will receive an email to login details. Login to the account as shown below.

Home | The Institute | Newsroom | Signature Events | ISCA Directory

**ISCA** INSTITUTE OF SINGAPORE CHARTERED ACCOUNTANTS Global Mindset, Asian Insights

Become a member ▾ Member Services ▾ CPE & Events ▾ Capability Development ▾ Ethics ▾ Knowledge Centre ▾

### SIGN IN

Sign in with Your Email Address

Email Address

Password

Remember me

[SIGN IN](#)

[Forgot Your Password?](#)

### CREATE ACCOUNT

Create an Account Today

First Name  Last Name

Enter the above code here.

I confirm that I have read and I agree to (i) the [Terms of Use](#), and (ii) the [Privacy and Data Protection Policy](#) which sets out how my personal data will be collected, used, disclosed and processed by the Institute of Singapore Chartered Accountants and the purposes of processing.

[CREATE ACCOUNT](#)

For new corporate account, please [click here](#)

Step 1 – key in your user ID and password



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Become a member

Member Services

CPE & Events

Capability Development

Step 2 – Click <My Account>

My Account

### SIGN IN

Sign in with Your Email Address

Email Address

Password

Remember me

**SIGN IN**

[Forgot Your Password?](#)

### CREATE ACCOUNT

Create an Account Today

First Name

Last Name

Name As Per ID *(Example: Tan Zhi Wen)*

Email Address

GMH1WD



Enter the above code here.

I confirm that I have read and I agree to (i) the [Terms of Use](#), and (ii) the [Privacy and Data Protection Policy](#) which sets out how my personal data will be collected, used, disclosed and processed by the Institute of Singapore Chartered Accountants and the purposes of processing.

**CREATE ACCOUNT**

For new corporate account, please [click here](#)

Dashboard

Search



eservices.isca.org.sg Course List Pink Inspirational Balloons | Course Detail(MP163 : Impa

https://eservices.isca.org.sg/MyDashboard

- My Account
  - My Profile
  - Change Password
- My Course & Events
  - Highlights & Promotions
  - Browse for Course & Events
  - My Registrations
  - My Certificates
  - My Vouchers
  - My Deferment Actions
    - Prepaid Balance**
  - My Payments
- Contact Us
- Logout



Start claiming your ISCA digital badges

My Recent Applications/Requests

Created/Submitted Date	Description	Status	Action
available			

The Institute of Singapore Chartered Accountants (ISCA) is the national accountancy body of Singapore. ISCA's vision is to be a globally recognised professional accountancy body, bringing value to our members, the profession and wider community.

**Other Links**

- > Our Subsidiaries & Associate
- > Invitation To Quote
- > Donate to ISCA Cares
- > Careers @ ISCA
- > Contact Us

**Other Programmes**

- > ISCA Student Membership (ISCA Plus Route)
- > Association of Taxation Technicians Singapore (ATTS) Full Membership
- > Association of Taxation

**Our Subsidiary**



https://eservices.isca.org.sg/MyPrepaidPackagesNew

Type here to search

3:36 PM 1/8/2020

Step 3 – Click  
<Prepaid Balance>

- My Account
  - My Profile
  - Change Password
- My Course & Events
  - Highlights & Promotions
  - Browse for Course & Events
  - My Registrations
  - My Certificates
  - My Vouchers
  - My Deferment Actions
  - Prepaid Balance
  - My Payments

Step 4 – Click  
<Corporate  
Package>

Package ID	Package Name	Prepaid Balance	Purchased Date	Expiry Date
...	Corporate Package - 140 CPE Hours	140.00	26 December 2019	25 December 2021

1 to 1 of 1 entries

Prepaid Registrations								
Action	Reg. No	Reg. Date	Course Code	Course Title	Participant Name	Date&Time	Course Status	Reg. Status
No data available								

**Terms & Conditions for Switching/Deferment/Withdrawal/Participant Substitution**

Please allow 14 working days leading to the start of the course(s) before making a request to defer/switch course or substitute/withdraw participant.

Please click [here](#) for an overview.

## Corporate Package - 140 CPE Hours

Home > CPE & Events

The corporate package is exclusive for corporate account users who has signed up an account with ISCA and is open to all CPE courses except the following: -

- Promotional package
- Dinner Talk
- Funded courses
- External collaboration (with suffix E / ET), e-learning with prefix CIM / BPP and INT
- Certification programmes such as:
  1. Business Analytics and Reporting
  2. Business Analytics and Reporting (BAR+)
  3. Practical Accounting Essentials
  4. PAW- Audit Working Paper 1 & 2
  5. PAW- Supervisory and Review (PAW - SAR)
  6. Professional Risk Management Programme
  7. Accountancy Future Leaders Programme

Please refer to <https://eservices.isca.org.sg/ConfigurationTerms> for the Terms and Conditions applicable to all CPE courses.

Browse Course

Step 5 – Click  
<Browse Course>

## How to search for CPE Courses

The screenshot shows a website interface for searching CPE courses. A red arrow points to a 'View Training Calendar' button in the left sidebar, with the text: 'Step 5 – Click <View Training Calendar> to search CPE courses by dates or use the <Search> function to search for courses using course code.' A red dashed box highlights a search bar in the top right corner containing the text 'Search' and a magnifying glass icon. A red banner in the top right corner of the main content area reads 'Early Bird rate till 31 Jan 20! HURRY!'. The main content area features a blue banner for a course titled '(Code: TAX2020)' with the text 'In It to Ace It. Get in tune with SG Budget 2020 in 4 hours!' and 'Thursday, 12 Mar 2020 (8:30 AM - 12:30 PM)'. Below the banner is a 'What's New' section with four course cards.

**View Training Calendar**

**Search** 🔍

**Early Bird rate till 31 Jan 20! HURRY!**

**2020**  
(Code: TAX2020)

◀ In It to Ace It. Get in tune with SG Budget 2020 in 4 hours!  
Thursday, 12 Mar 2020  
(8:30 AM - 12:30 PM)

◀ ○ ○ ○ ○ ▶

**What's New**

- Accounting**
- Audit & Assurance
- Banking & Finance
- Business Management
- Ethics & Professionalism
- Infocomm
- Insolvency, Restructuring & Liquidation
- Internal Controls & Governance
- Leadership & Personal Development
- Legal & Secretarial

**Robotic Process Automation (RPA): Impact on Fin...**  
3.50 CPE HOURS (Others)

**Transfer Pricing for SMEs**  
3.50 CPE HOURS (Others)

**Tackling Complex Issues in Group Reporting (FRS...**  
7.00 CPE HOURS (Category 1)

**FRS 36: Impairment of Assets – From an Accounti...**  
3.50 CPE HOURS (Category 1)

**Promotions**

Corporate Package - 210

CPE Hours

Corporate Package - 140

CPE Hours

**View More...**

**View by Competency**

Category 1

Category 2

Category 3

Category 4

Others

**Useful links**

Course Catalogue

SMP Learning Roadmap

CPE Competency

PAIB Learning Roadmap

Funded Programmes

FAQ

Terms & Conditions

CPE Records

CPE Requirements



**ISCA CPE Learning Combo**

Exclusive for ISCA Members



**Digital Programmes**

Leverage on Digital Capabilities



**Funded Programmes**

Tap on available grants to defray training fees. Eligibility requirements apply



**ISCA CPE Corporate Package**

Upskill your Finance Team



Accountant



**Dinner Talks**

Get insights on regulatory changes and industry trends over dinner



**E-Learning Programmes**

Enrich yourself professionally with bite-sized learning on the go

Step 6 – refer to Course Catalogue (updated quarterly) or PAIB Learning Roadmap (mapped to your competency level) for more CPE courses.





SDF Funding, SkillsFuture Credit, UTAP Funding  
**IT069C : Excel Budgeting Techniques**

🕒 14.00 CPE Hours (Others)

📖 Classroom

[CPE & Events > Infocomm](#)

Course Details

Schedule & Fees

Testimonial

F

Step 7 – Click <Add to Cart> once you have found the right course.

### Notice

*Our Computer Lab is equipped with Microsoft Excel 2016 & 2010. Due to compatibility issue, Excel 2013 will not be provided.*

*You may opt to bring along your laptop if you wish to use Excel 2013.*

### Programme Objective

In any organization the budget is a central aspect of the planning and control systems utilized by the organization. Regardless of the organization's size or complexity, or the product, the market or the service

Search



### Upcoming Schedule

Add to Cart

View More Sessions

Notify Me For Next Session



#### Date & Time

24 Feb 2020 (9:00 AM - 5:00 PM)

25 Feb 2020 (9:00 AM - 5:00 PM)



#### Fee (inclusive of GST)

For Members: \$ 647.35

For Non-Members: \$ 770.40



Programme Fee (incl. GST)



SDF Funded  
IT0690: Excel Budgeting Techniques  
14.00 CPE Hours (Others)  
Classroom

CPE & Events > Infocomm

Course Details Schedule & Fees Testimonial Funding Trainer All

### Notice

Our Computer Lab is equipped with Microsoft Excel 2016 & 2010. Due to compatibility issue, Excel 2013 will not be provided.

You may opt to bring along your laptop if you wish to use Excel 2013.

### Programme Objective

In any organization the budget is a central aspect of the planning and control systems utilized by the organization. Regardless of the organization's size or complexity, or the product, the market or the service

### WSQ Course Enrollment

The course is SSG funded, Do you want to apply for SSG Training Grants?  
(Singapore Citizen/Singapore Permanent Resident Only)

Yes

No

Step 7 – Click <No> for funded as discounted courses are not eligible for funding.

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Knowledge Centre

Search

### Upcoming Schedule

Add to Cart

View More Sessions

Notify Me For Next Session

Date & Time  
24 Feb 2020 (9:00 AM - 5:00 PM)  
25 Feb 2020 (9:00 AM - 5:00 PM)

Fee (inclusive of GST)  
For Members: \$ 647.35  
For Non-Members: \$ 770.40

## Add Participants

[Home](#) > [CPE & Events](#)

To add **member** participant(s), input the participant's **Membership Number\*** and click onto "Search Participant" button. To add more participant(s), repeat the same steps.

To add **non-member** participant(s), input the participant's **Email Address\*\*** and click onto "Search Participant" button. To add more participant(s), repeat the same steps. If no record(s) are found, please click onto "Add New Participant" button to create a new user profile.

\***Membership Number** is a unique identifier issued to all members of ISCA at the point of membership admission. If you do not have the membership ID, you may check with your member participant before you proceed with course enrollment.

\*\***Please note that email addresses should only be used to search for non-members.** Searching for members via their corporate email addresses may not result in an accurate search due to varied email preferences established by ISCA members (eg. use of personal emails) when setting up their user accounts.

### IT069C:Excel Budgeting Techniques

OR

[Search Participant](#)[+Add New Participant](#)

Step 8 – Click <Search Participant> if you have the membership or ID number or

Click <Add New Participant> to add details for new participants.

## Add Participants

To add **member** participant(s), input the participant details in the following steps.

To add **non-member** participant(s), input the participant details in the following steps. If no record(s) are found, please click on the 'Add New Participant' button.

\*Membership Number is a unique identifier issued to each participant before you proceed with course enrollment.

\*\*Please note that email addresses should only be used for the varied email preferences established by ISCA members.

IT069C:Excel Budgeting Techniques

Membership Number

OR

Email Address

Search Participant

+ Add New Participant

### Account

Salutation\*

--Choose--

First Name\*

Last Name\*

Email\*

Name As Per Id\*

(Example: Tan Zhi Wen)

Telephone/Mobile Country Code\*

Telephone/Mobile\*

Gender\*

--Choose--

Save

Close

\* Fields are mandatory

To add more participant(s), repeat the same steps.

To add more participant(s), repeat the same steps.

If you have a participant ID, you may check with your member ID.

Search may not result in

Step 9 – Add details for all mandatory fields and click <Save>.



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## CPE Training & Events

[Home](#) > [CPE & Events](#)

Topics

Any ▾

CPE Hours

From  To

Funding

Any ▾

Date

From  To

Keywords

Training Mode

Any ▾

Search

[All](#) | [A](#) | [B](#) | [C](#) | [D](#) | [E](#) | [F](#) | [G](#) | [H](#) | [I](#) | [J](#) | [K](#) | [L](#) | [M](#) | [N](#) | [O](#) | [P](#) | [Q](#) | [R](#) | [S](#) | [T](#) | [U](#) | [V](#) | [W](#) | [X](#) | [Y](#) | [Z](#)

Step 10 – Click <Cart: XX> to review your enrolments before you click < Check Out> at the bottom of the page.