**Justification Letter for ISCA’s *Certified Agility in Finance Course***

Date [insert date]

Dear [insert supervisor name here],

I would like your approval to attend a [Institute of Singapore Chartered Accountants (ISCA)](https://www.isca.org.sg/) course entitled *Certified Agility in Finance*. This course will strengthen my ability to make well considered decisions at individual, team, and organisational levels in today’s business environment of rapid change and uncertainty.

ISCA is the national accountancy body of Singapore and [ICAgile](https://www.icagile.com/) has partnered with its faculty, ISCA Academy, to deliver this globally recognised certification course. I am excited about the opportunity to learn from them so that I can apply this knowledge to current and future finance projects in our organisation.

Attending this course will allow me to step back and focus on the broader perspective of how I can further develop my skills and become more effective in my role. It will also provide new strategies we can begin applying immediately to strengthen our business.

Specifically, here’s what I will learn by attending this course at ISCA Academy:

* Apply agile principles in finance to address dynamic business needs, evolving professional roles, and ecosystem impact.
* Apply adaptive budgeting strategies to support organizational agility, including incremental budgeting, by evaluating the limitations of traditional approaches.
* Identify budgeting-related issues in targets, forecasting, and resource allocation, and recommend improvements to support organizational agility.
* Apply agile financial practices, compliance considerations, and cost insights to support agile transformation, including Capital Expenditure and Operating Expenditure alignment, regulatory adherence, and cost evaluation.
* Apply budgeting approaches across different stages of the product lifecycle to support faster financial decision-making and deliver customer value.

I have outlined below the time commitment and costs involved:

* Date and Duration [Insert Date and 16 CPE Hours]
* Program fee: [Insert fee here. You may also check the [program page](https://eservices.isca.org.sg/CourseDetailClone?courseMasterId=a0gIe000000MqvTIAS&_ga=2.222557851.1819553966.1751959444-1844853753.1704417565&_gl=1*1fshdvj*_ga*MTg0NDg1Mzc1My4xNzA0NDE3NTY1*_ga_DHW4KKBPC5*czE3NTIxMzIxNjEkbzYyMSRnMSR0MTc1MjEzMzg1MiRqNTckbDAkaDA.) for the current price.]

You can also learn more about the course [here.](https://isca.org.sg/iscaacademy/courses/agility-in-finance) Thank you for taking the time to consider this request. I look forward to discussing it with you in more detail.

Best regards,

[INSERT YOUR NAME HERE]