

Justification Letter for ISCA's *Certified Agility in Finance* Course

Date [insert date]

Dear [insert supervisor name here],

I would like your approval to attend a [Institute of Singapore Chartered Accountants \(ISCA\)](#) course entitled *Certified Agility in Finance*. This course will strengthen my ability to make well-considered decisions at individual, team, and organisational levels in today's business environment of rapid change and uncertainty.

ISCA is the national accountancy body of Singapore and [ICAgile](#) has partnered with its faculty, ISCA Academy, to deliver this globally recognised certification course. I am excited about the opportunity to learn from them so that I can apply this knowledge to current and future finance projects in our organisation.

Attending this course will allow me to step back and focus on the broader perspective of how I can further develop my skills and become more effective in my role. It will also provide new strategies we can begin applying immediately to strengthen our business.

Specifically, here's what I will learn by attending this course at ISCA Academy:

- Apply agile principles in finance to address dynamic business needs, evolving professional roles, and ecosystem impact.
- Apply adaptive budgeting strategies to support organizational agility, including incremental budgeting, by evaluating the limitations of traditional approaches.
- Identify budgeting-related issues in targets, forecasting, and resource allocation, and recommend improvements to support organizational agility.
- Apply agile financial practices, compliance considerations, and cost insights to support agile transformation, including Capital Expenditure and Operating Expenditure alignment, regulatory adherence, and cost evaluation.
- Apply budgeting approaches across different stages of the product lifecycle to support faster financial decision-making and deliver customer value.

I have outlined below the time commitment and costs involved:

- Date and Duration [Insert Date and 16 CPE Hours]
- Program fee: [Insert fee here. You may also check the [program page](#) for the current price.]

You can also learn more about the course [here](#).

Thank you for taking the time to consider this request. I look forward to discussing it with you in more detail.

Best regards,

[INSERT YOUR NAME HERE]