

INVITATION TO QUOTE (ITQ) FOR CLEANING SERVICES AT ISCA HOUSE

The Institute of Singapore Chartered Accountants (ISCA) would like to call for an ITQ for cleaning services of the building premise. Interested eligible vendors can contact the person-in-charge indicated below for further details.

S/N	Item	Date & Time	ISCA's Person-in-Charge Contact Information
1.	ISCA's ITQ to qualified vendors to provide cleaning services for 2 years, starting from 1 July 2026 to 30 June 2028 at 60 Cecil Street, ISCA House, Singapore 049709.	6 April 2026 2PM	Paul Lim ISCA Facilities & Operations Tel.: 6597 5715 Email: paul.lim@isca.org.sg
2.	Only eligible and current registered contractors under Building and Construction Authority's Facilities Management registry workhead FM02 (Housekeeping, Cleansing, Desilting & Conservancy Service) with tendering limit minimum grade L1 can participate in this ITQ.		
3.	ISCA House is a six-storey building with gross floor area of 29,180 sq ft. , excluding basement carpark. Scope of cleaning works comprises of internal cleaning of 2 levels of lounges, 2 levels of staff offices, 2 levels of function (training) rooms, meeting rooms, boardroom, reception area, pantries, toilets and other common areas.		
4.	Interested and eligible vendors can contact ISCA Facilities' person-in-charge for tender documents containing details such as cleaning work scope and floor plans.		
5.	Compulsory site briefing and showround at ISCA House Level 4 on 9 April 2026, 2PM	9 April 2026 2PM	
6.	Vendors who wish to seek further clarification may email to: paul.lim@isca.org.sg by 17 April 2026, 5PM with subject title: ISCA ITQ No. FAC-06-2026 – Cleaning Services Term Contract at ISCA House	17 April 2026 5PM	
7.	Submission shall be sent by 20 April 2026, 5PM via email to Paul Lim (paul.lim@isca.org.sg) with subject title: ISCA ITQ No. FAC-06-2026 – Cleaning Services Term Contract at ISCA House *Late submission after 20 April 2026, 5PM will not be considered by ISCA.	20 April 2026 5PM	