

## 2021 MEMBERSHIP RENEWAL FORM FOR AFFILIATE (ISCA)

Name as per ID: ..... Membership Number: .....

Email: ..... Mobile No.: .....

### IMPORTANT NOTICE FOR RENEWAL

1. The annual membership subscription is due on 1 January and payable by 31 January each year.
2. A late payment fee of \$32.10 (including GST) will apply for payments received after **28 February 2021**.
3. Please email this completed form to [membership@isca.org.sg](mailto:membership@isca.org.sg) or post to 60 Cecil Street, ISCA House, Singapore 049709.
4. If you wish to apply for reduced fee or Member-in-Retirement (MIR), please submit an online application by 31 January 2021 at <https://eservices.isca.org.sg/signin>.

**Sections 1 and 2** of this form must be completed.

### SECTION 1: DECLARATION AND CONFIRMATION

**By submitting this form (regardless that this form remains unsigned) or signing below or by continuing to be a member of the Institute of Singapore Chartered Accountants ("ISCA"):**

#### 1. Ethics Pronouncements

I agree to abide by all ethics pronouncements issued by ISCA.

(refer to <http://isca.org.sg/ethics/ethics-pronouncements-and-implementation-guidances/>)

- EP 100 *Code of Professional Conduct and Ethics*
- EP 200 *Anti-Money Laundering and Countering the Financing of Terrorism - Requirements and Guidelines for Professional Accountants in Singapore*

**(Please complete additional questions at page 2)**

#### 2. Disciplinary Proceedings

I declare that there were no disciplinary proceedings against me in the past 12 months and there are no complaints or proceedings outstanding. I undertake to inform the Institute of any disciplinary proceedings against me at any point of time.

*If there is any disciplinary proceeding, please contact [membership@isca.org.sg](mailto:membership@isca.org.sg) for assistance.*

#### 3. Bankruptcy

I declare that I am not an undischarged bankrupt or otherwise subject to bankruptcy proceedings in the past 12 months.

*If there is any bankruptcy proceeding, please contact [membership@isca.org.sg](mailto:membership@isca.org.sg) for assistance.*

#### 4. CPE Compliance Declaration\*

I declare that:

- I have complied with ISCA CPE requirements.

(refer to <https://isca.org.sg/become-a-member/members-obligations/cpe-compliance/cpe-requirements/>)

- I have not complied with ISCA CPE requirements. Please state reason(s): .....

\* Please apply for CPE Exemption (waiver, reduction or time extension beyond 30 June) if you have valid reasons. To submit a CPE Exemption request, please login to <https://eservices.isca.org.sg/> and click on the tab "CPE Compliance".

Please note that if this section is left blank, you will be considered to have not complied with ISCA CPE requirements.

#### 5. Privacy and Data Protection Policy

I confirm that I have read and I agree to the Privacy and Data Protection Policy (<http://isca.org.sg/privacy-and-data-protection-policy/>) which sets out how my personal data will be collected, used, disclosed and processed by the Institute of Singapore Chartered Accountants and the purposes of processing.

Signature:

Date: ..... / ..... / ..... (DD/MM/YY)

## ADDITIONAL QUESTIONS ON EP 200

### Q1) Please indicate if you are working as a:

- (a) Professional accountant in business (i.e. working in Multinational Corporations (MNCs), Large Local Enterprises, SMEs, not-for-profit sector, public sector or professional bodies etc.)
- (b) Professional accountant in public practice and professional firms
- (c) Neither of the above or not employed

### Q2) Please indicate whether you prepare for or carry out transactions for your clients concerning any of the following services listed below (paragraph 1.5 of EP 200):

- Yes (Please tick the boxes that apply)
  - Buying and selling of real estate
  - Managing of client money, securities or other assets (for example, when performing insolvency and liquidation services; payroll services)
  - Management of bank, savings or securities accounts (for example, when performing liquidation, judicial management, receivership services; payroll and bookkeeping services where you are the authorised signatory)
  - Organisation of contributions for the creation, operation or management of companies (for example, when performing incorporation services; nominee director services)
  - Creation, operation or management of legal persons or arrangements, and buying and selling of business entities [For example, when performing the following services:
    - Corporate Finance Services
    - Forming corporations or other legal persons
    - Acting, or arranging for another person to act
      - (i) as a director or secretary of a corporation;
      - (ii) as a partner of a partnership; or
      - (iii) in a similar position in relation to the other legal persons
    - Providing a registered office, business address or correspondence or administrative address, or other related services for a partnership, corporation or any legal person
    - Acting, or arranging for another to act, as a shareholder on behalf of any corporation, other than a corporation whose securities are listed on a securities exchange or a recognised securities exchange within the means of sections 2(1) and 283(1), respectively, of the Securities and Futures Act (Cap. 289).]
- No

### Q3) Please indicate if you are employed in, or own or control:

- (a) An accounting corporation, an accounting firm or an accounting LLP approved under the Accountants Act; or
- (b) An entity, other than those mentioned above, that provides professional services<sup>1</sup>,
- (c) Neither of the above

<sup>1</sup> Professional services are services requiring accountancy or related skills performed by a professional accountant including accounting, auditing, taxation, management consulting and financial management services.

## SECTION 2 : MEMBERSHIP FEE AND PAYMENT

Please tick ✓ the relevant box

I declare that my usual place of residence is in  Singapore /  Overseas

\* The GST amount will be zero-rated if you declare that you reside overseas.

### Annual membership subscription fee

### Payable by 28 Feb 2021

### Payable after 28 Feb 2021

For members residing in Singapore (includes 7% GST)

S\$149.80

S\$181.90

For members residing overseas (zero-rated GST)

S\$140.00

S\$170.00

**(includes late payment fee)**

### Credit Card Payment:

I hereby authorise ISCA to charge the credit card as specified below for the amount specified above.

Credit Card:  VISA  MasterCard  AMEX

Credit Card No.: ..... - ..... - ..... - .....

Card Expiry Date: ..... / ..... (MM/YY)

Cardholder's Name: .....

Cardholder Signature:

For Official Use (Receipt no. and Date): .....

### SECTION 3: UPDATE YOUR PERSONAL PROFILE

You may leave this section blank if there are no changes to your personal profile.

#### Residential Address:

Block/House No.: ..... Unit No.: # ..... - ..... Postal/Zip Code: .....

Street: .....

City: ..... State: ..... *Note: City and State is only applicable for Foreign Addresses*

Country:  Singapore  Foreign (Please specify) .....

#### Mailing Address (To complete if different from residential address specified above):

Block/House No.: ..... Unit No.: # ..... - ..... Postal/Zip Code: .....

Street: .....

City: ..... State: ..... *Note: City and State is only applicable for Foreign Addresses*

Country:  Singapore  Foreign (Please specify) .....

#### Employment Details:

Current Employment Status:  Employed  Not Employed  Self-Employed  Student  
 Others. (Please specify) .....

Company Name: .....

Date Joined: ..... / ..... / ..... (DD/MM/YY)

Job Designation: .....

Job Level:  Board of Directors  Middle Management  Senior Associate/Senior Executive  
 Senior Management  Managerial  Associate/Executive/Assistant  
*(Please tick one box only)*

Job Function:  Audit – External  Financial Planning & Analysis  Risk Management  
 Audit – Internal  Fund Management  Sales & Marketing  
 Consulting  General Management  Tax  
 Corporate Finance  Governance & Compliance  Treasury  
 Educator/Academia/Research  Insolvency  Valuation  
 Finance & Admin  Investment Analysis  Human Resource  
 Financial Reporting  Management Accounting  
 Others. Please specify: .....

Organisation Type:  Public Accounting Firms (EY/ Deloitte/ KPMG/ PwC)  Public Accounting Firms (Others)  
 SMEs (<200 staff or <\$100 million revenue)  Not For Profit  
 Multinational Corporations (MNCs)  Government  
 Large Local Enterprises (>200 staff or >\$100 million revenue)  Academia/Education  
*(Please tick one box only)*

Industry:  Agriculture  Government  Professional Services:  
 Arts & Entertainment  Healthcare  Accounting  
 Banking  Hospitality & Tourism  Advisory & Consulting  
 Biotechnology  Manufacturing  Audit & Assurance  
 Chemicals  Maritime & Shipping  Business Process Outsourcing  
 Commerce & Trading  Media & Communications  Corporate Secretariat  
 Construction  Not For Profit  Legal  
 Education  Oil & Gas  Tax  
 Electronics  Real Estate  Cybersecurity  
 Energy  Retail & Consumer Goods  
 Engineering  Technology  
 Environmental Services  Telecommunications  
 Finance & Insurance  Transportation  
 Food & Beverage  Utilities

**SECTION 4: INTERESTS AND PREFERENCES**

You may leave this section blank if there are no changes to your interest and preferences

**Professional Interest:**

Receive communications from us on the area(s) that are of interest to you. Please select the relevant checkbox:

**Technical Excellence**

- Audit & Assurance
- Business Law & Corporate Secretarial
- Business Valuation
- Corporate Finance
- Corporate Reporting
- Governance & Risk Management
- Insolvency, Restructuring & Liquidation
- Management Accounting
- Taxation
- Project Financing
- Financial Forensics

**Future Finance  
(Emerging Trends/Technology)**

- Agile Finance (Big Data Analysis, Block chain, Cyber Security, FinTech)
- Digital Awareness

**Business Acumen**

- Business Innovation
- Business Partnering
- Sustainable Business Strategy

**Professional Values and Ethics**

- Professional Values & Ethics

**Leadership and Personal Empowerment**

- Leadership & Personal Empowerment

Electronic Mailer Subscription Preference:

To unsubscribe, leave the boxes unchecked

- Insights for Professional Accountants in Business
- Insights for Professional Accountants in Practice
- Insights for Professional Accountants in Business & Practice
- Continuing Professional Development (CPD) Courses
- Conferences & Networking Events (CFO Networking Events, Young Member Events, SMP Events, Breakfast Talks, ISCA Run & ISCA Games etc.)
- IS Chartered Accountant Journal**
- Small & Medium-sized Practices (SMP) Bulletin

**Note:** Refer to <http://isca.org.sg/electronic-mailer-description/> to view a description of the communications. You may continue to receive communications for a short period of time after your unsubscribe request. You will continue to receive communications on membership matters and transactions.

**SHARE YOUR FEEDBACK**

1. The Institute has been rolling out specialisation pathways and qualifications, CPE courses and e-learning modules, and publications in trending or high-growth areas to prepare members for the anticipated future. Some examples of high-growth areas are cryptocurrencies, cybersecurity, financial modelling, sustainability reporting, Financial Forensic Accounting and Infrastructure & Project Finance.

Please indicate your level of agreement on the statement:

*ISCA continues to develop impactful initiatives to equip members with skills and knowledge to be ready for the anticipated future.*

- Strongly agree
- Agree
- Somewhat agree
- Somewhat disagree
- Disagree
- Strongly disagree

2. Thank you for your support to the Institute. Should you wish to provide any feedback to ISCA, you may leave your comments below:

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